



Campus Housing License Fall 2013 – Spring 2014 Academic Year

TERMS OF LICENSE

I understand this is a full academic-year Housing License to occupy a space in Texas Christian University's campus residential community for Fall 2013 and Spring 2014. The occupancy period begins August 14, 2013 and ends May 10, 2014. For students entering Spring 2014, the occupancy period begins January 11, 2014. If I have not checked into my room before 8:00am (CST) on the first class day, my space may be cancelled and I will be held financially responsible for room charges for the upcoming semester.

RATE AGREEMENT & PAYMENT

I understand that by paying or receiving a waiver of the \$400 non-refundable Housing Deposit, I am agreeing to all terms and conditions of this Campus Housing License.

RESIDENCY REQUIREMENT

If I have been out of high school for less than two years, I am required to live on campus, unless I meet one of the following criteria:

- 21 years of age or older before the first class day of Fall
- Married and/or have dependent children living in my home
- Enrolled in fewer than nine (9) credit hours
- Living with my parent/legal guardian
- Veteran
- Approval by Housing & Residence Life

TRANSFER STUDENTS

If I am transferring to TCU and graduated from high school within the past two years, I am eligible for campus housing. I must pay the \$400 non-refundable housing deposit, the \$500 non-refundable tuition deposit and submit Bacterial Meningitis vaccination records to the TCU Health Center before June 1 in order to have access to the housing application. The housing application will be available to me online via my.tcu.edu between June 15 and June 30 if I have submitted the above items.

If I am transferring to TCU and graduated from high school longer than two years ago, I may place my name on the housing waitlist via www.housing.tcu.edu beginning October 15 for Fall 2013 or beginning April 15 for Spring 2014.

I may request an exemption from the Residency Requirement by emailing housing@tcu.edu before July 15 for Fall 2013 or December 15 for Spring 2014.

ELIGIBILITY

I understand that in order to be eligible for occupancy within a residential community, I must be enrolled in at least nine (9) credit hours and be in good financial standing at Texas Christian University. If I am under the age of 17 or over the age of 25, I must be approved to occupy a space by the Director of Housing & Residence Life or his/her designee.

UNIVERSITY SPACE/REASSIGNMENT

I understand that I am entering into an agreement to occupy a space within the residential community at Texas Christian University and that placement in a particular hall and/or with a particular roommate is not guaranteed. I understand that Housing & Residence Life reserves the right to reassign me to a different space or adjust the occupancy of my room to maximize space utilization or satisfy other Texas Christian University needs. I am not permitted to assign or sublet my housing space.

POLICIES & PROCEDURES

I understand and agree to abide by all rules, regulations, policies and procedures pertaining to Texas Christian University students as outlined in the *TCU Student Handbook* and housing policies, found online at www.housing.tcu.edu. Students who are found to be in violation of university policy may be required to change room assignments or vacate university housing, as directed by the Director of Housing & Residence Life or his/her designee.

PERSONAL PROPERTY INSURANCE

I understand that Texas Christian University does not provide any insurance coverage for my benefit and is not responsible for theft, destruction, damage, loss of money, valuables or other personal property belonging to me or in my custody for any cause, whether such loss occurs in my room or residential community. I am responsible for insuring my personal belongings, including losses due to fire, smoke, water, theft or vandalism.



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CANCELLATION

Incoming Freshmen for Fall 2013 - I understand I must provide written notification of my cancellation to Housing & Residence Life at housing@tcu.edu before July 15, 2013. If I cancel I understand that I will forfeit my housing deposit.

Incoming Freshmen for Spring 2014 - I understand I must provide written notification of my cancellation to Housing & Residence Life at housing@tcu.edu before December 15, 2013. If I cancel I understand that I will forfeit my housing deposit.

Returning/Current Students – I understand that I will be financially responsible for full housing and dining charges for the upcoming semester if I cancel at any time and do not meet one of the following exemptions:

- Moving home with your parent or legal guardian (We must receive a signed letter in the mail from your parent/legal guardian confirming this information)
- Graduation
- Withdrawal from Texas Christian University
- Marriage (copy of valid marriage license required)
- Participation in a Study Away Program through Texas Christian University

CANCELLATION POLICY

JUNIORS & SENIORS - Fall 2013

If I cancel my housing assignment **between July 15 and August 15**, I will be assessed a \$500 cancellation fee.

If I cancel my housing assignment **after August 15 but before move-in**, I will be assessed a \$1,000 cancellation fee.

If I cancel my housing assignment **after I move in**, I will be responsible for full housing charges for the semester.

****If I have not been assigned housing at the time of my cancellation, I will not be assessed a cancellation fee.****

I understand that this is a FULL ACADEMIC YEAR Agreement and I cannot move off campus for the spring semester while remaining a TCU Student (unless I meet one of the five criteria noted above).

CHECKING OUT

I understand that if my student status at Texas Christian University is changed due to part-time enrollment or cancelled due to withdrawal, I must completely check out of my assignment within 48 hours. I understand I will be responsible for the pro-rated housing and dining charges accrued upon the time of my check out. In addition, I am responsible for any additional cleaning costs and/or damages incurred and any charges will be posted directly to my student account.

DINING PLAN REQUIREMENT

I understand that all campus residents are required to have a dining plan, except those living in Bellaire Condos or Sandage/McCart Apartments. If I neglect to select a dining plan, I will be given the Silver Dining Plan. I may add Frog Bucks to my account at any time, in addition to my required dining plan. I understand that the off-campus Frog Bucks program is managed by a third-party entity (CBORD) and not Texas Christian University. I understand that CBORD will not provide my personally identifiable information to third parties or mass marketers without my consent. CBORD has access to student information for the limited purposes of managing the off-campus Frog Bucks program and CBORD shall not use this information for any other purpose. I agree to allow my Frog Bucks transaction information to be shared with CBORD.

INDEMNIFICATION

Each student, the subject to this License, agrees to indemnify and hold Texas Christian University, its officers, directors, employees and agents (collectively the "Indemnities") harmless from any claims or causes of action brought against the Indemnities for any loss suffered by the Indemnities as a result of any breach of this License by any student or as a result of any act or omission of any student.

FINAL DISCLOSURE

By accepting this License, I agree that I have read and understand the terms, conditions, and stipulations of this Campus Housing License, the TCU Student Code of Conduct and all TCU Housing policies.